

MEETING AGENDA

MEETING NAME: WISCONSIN ENTERPRISE ARCHITECTURE TEAM (WEAT)

DATE: APRIL 6, 2004

TIME: 10:00 A.M. TO 12:00 P. M.

LOCATION: ADMINISTRATION BUILDING, **CONFERENCE ROOM 1D**

WEAT Members:

- Group Leader/Chief Enterprise Architect – Ben Banks (a DET representative)
- Lead Technical Enterprise Architect – George Ross (a DET representative)
- Enterprise Architect – Keith Hazelton (UW representative)
- Enterprise Architect – Bud Borja (Milwaukee Co., local government representative)
- Enterprise Architect – Jay Jaeger (DOT, large state agency representative)
- Enterprise Architect – Judy Heil (DATCP, small state agency representative)

DET Support Staff:

Chris Alberts and Dan Proud

Agenda Items:

1. Review of 3-23-2004 Action Items – Ben Banks (5 minutes)
 - 2.1. Talk to Keith obtaining his input and his attendance at WEAT meetings.
 - 2.2. Revise WEAT Charter and email it to WEAT members in advance of the 4-6-04 meeting.
 - 2.3. Order bridge teleconference line for 4-8-04, 11:30 AM
2. Review of Timeline for Phase One – Ben Banks (15 minutes)
 - 3.1. Review of Phase One timeline.
 - 3.1.1. Ratify WEAT Charter 4-6-04 or 4-8-04
 - 3.1.2. Ratify EA Principles 4-9-04 or 4-15-04
 - 3.1.3. Ratify EA Rationale (Scope, Business Case) 4-15-04
 - 3.1.4. Finalize comments to Draft EA Strategy Document 4-20-04
 - 3.1.5. Provide CIO with Draft EA Strategy Document 4-23-04
 - 3.2. Discussion of another all or half day meeting for the week of 4-12-04

3. Discussion of Charter – Ben Banks (80 minutes)

4. Ratification of Charter – Ben Banks (20 minutes)